

For Office Use: Received: _____ ☐ Approved ☐ Denied Amount awarded: _____

Instructions

The Office of Undergraduate Research invites you to apply for funding to support research travel or travel to a conference or professional meeting to present your research. If you receive a scholarship, it will be disbursed via direct deposit. If you do not have direct deposit set up, any awarded funds will be mailed to your current local address. Please update your address and direct deposit information on UT Direct. Funds can be used for future or past travel, as long as the student documents and submits expenses for past travel and the travel takes place between September 1, 2016 and August 31, 2017.

Completed and signed applications may be submitted in person to the Office of Undergraduate Research in FAC 33 by the **Friday, Mar. 10, 2017 noon deadline.**

Please contact the OUR with any questions at uresearch@austin.utexas.edu or (512) 471-7152.

Section I. Student Information

Full Name: _____ UT EID: _____

Major: _____

Number of semesters completed at UT: _____ Expected Graduation Date:

Phone Number: _____ Email Address: _____

Section II. Research or Conference Presentation Information

Name of Conference or Research Opportunity:

Dates: _____ Location:

☐ Oral Presentation ☐ Research Poster ☐ Research Project

Project/Presentation/Poster Title: _____

UT Faculty Mentor: _____ Email: _____

Mentor Department: _____

Section III. Please attach the following additional materials (separately):

- ☐ Abstract or one-page project description.
- ☐ A copy of your invitation to present at conference OR conduct research, if available.
- ☐ **Brief Essay:** A brief one-page essay thoughtfully addressing how you expect participation in the conference or research project to enhance your overall undergraduate experience at UT.

Section IV. Relationships of Scholarship Applicants to Regents

State law requires that each student identify any relation to a current member of The University of Texas System Board of Regents. A student who is related to a current



member of the U.T. System Board of Regents is prohibited from receiving scholarships unless the scholarship is awarded exclusively based on academic merit or is an athletic scholarship. It is a Class B misdemeanor to file a false statement. A list of the current member of the U.T. System Board of Regents is available at:

<http://www.utsystem.edu/board-of-regents/current-regents>

Are you related* to any member of the U.T. System Board of Regents?

☐ No ☐ Yes If yes, please identify the Board member and the relationship:

* Applicable relationships include one of the following: Regent's spouse, spouse's child, spouse's parent, child's spouse, parent's spouse; Regent's spouse's brother or sister, spouse's grandparent, spouse's grandchild, brother's or sister's spouse, grandparent's spouse, grandchild's spouse; Regent's parent, daughter, son; Regent's brother, sister, grandparent, grandchild; or Regent's great-grandparent, great-grandchild, uncle or aunt (brother or sister of parent) nephew or niece (son or daughter of brother or sister).

Section V. Budget for Research or Conference Travel

This information will be taken into consideration by the OUR Scholarship Committee; however, submission of this information is not a guarantee that scholarship funds will be made available. The following are expenses that are NOT usually taken into account.

- Fall and Spring UT Tuition
- Laptops, computer hardware/software available in UT labs

Please complete each section, as applicable. If applying for a scholarship for conference or research travel that has already been completed, please include documented expenses and all relevant receipts. If you need more space, you may use the back of this page or attach additional information.

Research or Travel Expenses	Amount	Financial Resources	Amount
Professional meeting/conference registration fees	\$	Stipend or other wage to be received for research work	\$
Airfare and travel costs (round trip)	\$	Grants	\$
Lodging (daily rate X days)	\$	Loans	\$
Food (daily rate X days)	\$	Personal savings	\$
Local transportation expenses	\$	Other scholarships you have been awarded (list name and amount of each scholarship)	\$
Supplies & materials (list each item and cost)	\$	Total work study wages (if you have a work study position during your research)	\$



Tuition for course (only include this if your research is for credit in the summer or not part of flat rate tuition)	\$	Expected family contribution	\$
Study Abroad expenses (i.e. passport, visa, insurance)	\$	Total financial resources	\$
Total lost wages (if unable to work your regular paid position) Hours/week worked _____ X Rate of pay/hour \$ _____ X Weeks of research _____ = (insert total in column to the right)	\$	Requested amount: \$ _____	
Total expenses	\$		

Section VI. Financial Information

1. Have you completed a FAFSA/TAFSA for 2016-2017? ☐ Yes ☐ No

If you did not complete a FAFSA/TAFSA, please explain why you did not:

2. Were you awarded financial aid for the 2016-2017 academic year? ☐ Yes ☐ No

Please describe any financial need that may not be accurately reflected in your FAFSA/TAFSA (e.g., a parent recently lost a job, unforeseen medical expenses due to recent illness, etc.).

3. Do you typically work?

- ☐ No, I do not work.
- ☐ Yes, summer only.
- ☐ Yes, long semesters only.
- ☐ Yes, all year including summer.

If you checked YES in any of the boxes above, please describe what you do for work and how this research or conference travel might impact your ability to work.

If you checked NO above, you are welcome to describe your situation or any circumstances that prevent you from working.

4. Have you applied for any scholarships for this experience that you have not yet heard back about? ☐ Yes ☐ No

If you checked YES above, list the scholarships you have applied for, their amounts, and when you expect to learn whether you have received an award.

5. Please provide any additional information you would like us to know regarding your financial situation.

Section VII. Student Certification

I certify that all of the information provided in this scholarship application is accurate and complete. I certify that I intend to complete the research-related travel and submit a one-page reflection essay upon return. If awarded a scholarship, my acceptance of the funds confirms my intent to complete the research-related travel. I certify that if I don't complete the planned travel after receiving the award, I will return it.

Please sign and date:

Please print your name clearly: _____